

## Rotary Community Leader (RCL) Position Description

### Purpose

To support Rotary and Rotaract clubs in Rotary South Pacific to collaborate, grow, and increase community impact under the South Pacific Regionalisation Pilot.

Rotary Community Leaders (RCLs) are key leadership positions now and as we shape the future of Rotary under the Pilot. They act as guides and mentor clubs within Rotary Community Groups (RCGs), functioning as the primary connector between clubs, the Regional Council and portfolio committees, districts, and specialist hub resources, while translating regional strategy into practical, club-level outcomes that enhance the member experience and strengthen Rotary's public image.

### Key Responsibilities

1. Maintain regular, proactive engagement with all clubs in the assigned Rotary Community Group.
2. Inspire and mentor club leaders to stabilise and grow membership, improve public image, and expand community impact via their **RCG Growth and Action Plans**.
3. Identify opportunities for starting new style clubs or satellite / companion clubs within the Rotary Community Group and connect clubs with Membership resources and experts
4. Participate in collaboration amongst RCLs in a peer support capacity
5. Connect clubs with relevant support and resources from the Regional Council Portfolio Leads and committees, Rotary Specialist Network, Rotary International, and district teams.
6. Work collaboratively with District Governors in accordance with the Collaboration and Communications Protocols (CCP), and review as needed.
7. Support alignment and transition of functions from the District as they occur.
8. Build best practice and shared collaboration by involving their clubs either by geography or common interest across RCGs.

## Role Clarity

RCLs act as facilitators, connectors, and mentors. They do not replace District Governors or district officers, nor do they assume operational responsibility for clubs. RCLs support clubs by guiding them to the appropriate resources and helping them collaborate effectively. The RCL operational role is funded by Rotary South Pacific.

## Guidelines to ensure Capability Building & Participation

1. Collaborate with other RCLs to share best practices and address regional challenges.
2. Participate in online training, learning and development activities, and peer support forums.
3. Must use Regional Pilot technology platforms including Rotary South Pacific email, Microsoft 365 / Teams, and WhatsApp support channels.
4. Attend meetings from time to time, such as District PELS, District Assemblies, RCG meetings.
5. Document a **Rotary Community Group Action Plan** based on the Community Growth Plan objectives and lodge with the Community Group Director within 3 months of starting position.
6. Respond to requests for reports or information from Rotary South Pacific.
7. Compliance with Rotary International and Rotary South Pacific governance documents and policies.

## Candidate Profile

- A Rotarian or Rotaractor in good standing with at least four years' Rotary experience.
- Proven leadership, mentoring, and collaboration skills.
- Strong communication and interpersonal skills.
- Ability to work across cultures and diverse communities.
- High levels of integrity, reliability, and accountability.
- Comfortable working in a change environment.

## Term & Commitment

This is a voluntary appointment for a two-year term, with potential for re-appointment. Time commitment will vary depending on club needs and regional activity.

## Application Requirements

- Address the selection criteria with examples of leadership, and collaboration.
- Submit a statement outlining relevant Rotary, professional, and community experience.
- Provide endorsement from your Club President.