

Regional Council Chair - Position Description

Position title	Regional Council Chair
Location	Rotary South Pacific
Reports to	Rotary International Rotary South Pacific Regional Council
Date	1 December 2025

About the Regionalisation Pilot

The Regionalisation Pilot Vision is “to significantly increase the reach and impact of Rotary and Rotaract in Australia, New Zealand and the Pacific Islands.” Through this new model we seek to achieve the following objectives:

1	2	3
Create attractive and diverse leadership and development opportunities	Provide greater consistency and continuity of strategy across the zone	Encourage collaboration and partnerships (Enable a single point of contact for external parties seeking partnerships)
4	5	6
Build a stronger, unified regional Rotary image and Brand	Improve efficiencies to reduce duplication and costs to members and to RI	Support clubs to provide relevant and engaging experiences that serve and connect our communities and enable us to grow

Taken together, a new Governance approach will ensure we are able to provide greater support to clubs and members – to meet the goals of Rotary’s action plan, whilst providing more meaningful and rewarding club experiences for members.

Position objective

The Chair of the Regional Council will be an experienced Rotary member who will lead the work of the Regional Council, and oversee the management of all Regional Council activities. Proven strategic leadership skills and strong decision-making abilities will be required. The Chair will provide leadership to the Regional Council by ensuring the Council remains focused on the delivery of Rotary International’s purpose in Zone 8.

The Chair will be informed by the Memorandum of Understanding for Rotary International, the Regional Council and the Pilot Steering Group. Collaboration with Rotary Officers and Senior Leaders will be crucial to the success of this role.

The Regional Council Chair term will be for two years or until the Regional Council is wound up if earlier than two years.

Key Responsibilities

1. Leadership
 - Lead the Regional Council’s development of goals and strategies and guide Regional Council oversight of performance against agreed targets and budgets.
 - Identify and review major risks and opportunities.
 - Chair and facilitate Regional Council meetings and other meetings as and when required.
 - Ensure appropriate governance policies and procedures are adopted and adhered to by the Regional Council at all times.
 - Sit on the Steering Group as a voting member.

2. Relationships

- Internal
 - Develop and execute clear communication plans to ensure all relevant parties are well communicated with, ensuring appropriate and effective interfaces with:
 - Rotary International Board
 - RISPPPO
 - Zone 8 RI Director
 - Regional Council Deputy Chair, Regional Council members and Portfolio Leads
 - Rotary Community Leaders, and through them Club Presidents
 - The District Governors, District Governors-elect and District Governors-nominee
 - Other Rotary organisations within Zone 8
- External:
 - Advocate for Rotary's cause across Zone 8, managing public relations activities, and communicating the organization's mission and impact to the public.
 - Represent Rotary International in a professional manner upholding the reputation and values of RI with Governments, External Stakeholders and External Partners when required, sharing Rotary's objectives, programs and achievements.
 - Promoting a positive Public Image for Rotary in Zone 8 and beyond.

3. Financial

Ensure the Regional Council is provided with accurate, reliable and timely financial data to enable key decision makers to make sound financial decisions.

Oversee the reporting on all Regional Council finance activities, as agreed in a timely manner ensuring compliance and reporting requirements are completed on time as required by Corporations Law, the Constitution, Rotary International Policies and guidelines.

Person specification

An experienced Rotarian from a club in Zone 8 in good standing, having preferably held a Rotary District level position or higher, and with high levels of ethics and integrity.

Be eligible for appointment as a Company Director under Australian Corporations law.

Experience:

Able to demonstrate effective relationship skills to work alongside Rotarians, Rotaractors and external partners at all levels across Zone 8

Has challenged a status quo situation and has identified areas requiring change

Excellent people skills, with the ability to manage conflict resolution as and when required

Has some understanding or worked within a Marketing-Driven organisation that has had a strong consumer/customer service focus, operating in a competitive environment

Understanding of the Regionalisation Pilot and the respective roles of Rotary International, the Steering Group, and the Regional Council and the relationship between the Regional Council and the various Portfolio Leads and their areas of responsibility.

Skills

The capacity to adapt to changing circumstances, handle ambiguity, and remain calm and resilient in the face of challenges and setbacks.

Can demonstrate the ability to lead, inspire and motivate others.

The capacity to think critically and strategically, and to develop long-term plans and goals that align with Rotary International's mission and vision.

Has an effective consultative approach, along with solid negotiation skills.

Proven financial acumen and analytical skills.

Exhibits a positive and proactive attitude – is flexible and action focused.

Proven ability to plan, develop, implement and evaluate strategic objectives including risk management and uncertainties.

Ability to achieve meaningful change and foster inclusivity and success.

Appreciation of the issues and challenges likely to be faced by Rotary across Zone 8, including the many cultural and linguistic communities in the Zone 8 Region.

Excellent communications skills, both written and oral.

Qualifications

Relevant vocational experience that clearly demonstrates the competencies as above.